

CUGA AGM Meeting 2013

Calgary, Alberta

Talisman Centre

May 18 (Saturday)

1. The meeting was called to order at: 7:25 pm
2. Roll call and proxy verification
 - There were 9 members present in person, 11 by proxy and 5 executive
 - CUGA membership is 161 - 10% quorum achieved
3. Approval of the CUGA AGM 2013 agenda
4. Approval of the CUGA AGM 2012 minutes
 - These had been circulated on-line prior to the AGM
 - Darryl Brambilla moved to accept the 2012 AGM minutes as circulated; Adam Jocksch seconded the motion. All members were in favor of this motion – motion approved.
5. New business
 - a) presentations by members of the CUGA executive

President (Adam Jocksch):

The past year has been one of rebuilding on the national stage. We are proud to say that Canada was able to send 4 teams to the America's Cup in 2012: Men's elite, Women's elite, Men's masters, and U19. We were hoping to continue this momentum into the upcoming World Championships in Eger, Hungary in August 2013, however in the end we were only able to field a men's and women's elite team. Still, this presence is an improvement over previous years and we will work towards the goal of sending a full contingent to subsequent World Championships.

This year has also seen a changing of the guard with respect to the CMAS executive. The current members of the executive are as follows:

CMAS Board of Directors:

- Anna Arzhanova, President
- Xavier Duran Soler, Vice President
- Hassen Baccouhe, Secretary General
- Ilias Xiarchos, President - Sports Committee
- Bozana Ostojic, BOD member contact for UWH

UWH Commission Members

- Graham Henderson
- Carol Rose
- Joao Jose
- M. Cem Ekisioglu
- Thomas de Trebons (re-elected)
- Marta Pons de Molina (re-elected)
- Tristan Reynard (re-elected)
- Wayne Rathbone (re-elected)

The CUGA executive is looking forward to working with this new CMAS executive to make sure that Canada's interests are represented on the world stage.

2012 also saw the passing of John McBride. John was pivotal in the creation of CUGA and the establishment of Underwater Hockey in Canada as we know it today. CUGA had established the John McBride trophy, to be awarded to an individual who has significantly contributed to the growth of Underwater Hockey in Canada. In his honour, the Executive has decided that this year the trophy will be awarded posthumously to John in remembrance of all he has done for the sport over the years.

Among John's possessions there were a number of pieces of memorabilia, including some items from the Men's elite team World Championship's gold medal win in 1986, which were given to CUGA by John's family. The CUGA Executive decided that the memorabilia related to the 1986 gold medal win will be given to the other members of the team in Montreal, to do with as they please. As for the rest of the memorabilia, the Executive was hoping to use these items to raise funds towards increasing the levels of services provided by CUGA to its members. In particular, the purchase of a new sound system to be used at CUGA sanctioned events has been on the radar for some time. More details about this fundraiser will be forwarded at a later date, if any of the members have any ideas or suggestions as to how these items can be used they are encouraged to contact the executive.

Vice-President (Véronique Séguin):

Website upgrade has been completed and the site has a new look thanks to the work of Darryl Brambilla and Margaret Francis. Most of the content of the new site has been recycled from the past site. CUGA members are invited to add to the content to make it a more complete site about hockey in Canada

(submit to Melanie Johnson, Secretary). Future plan is that it will be translated into French so the site is completely bilingual – this is a work in progress and any assistance would be appreciated.

The CUGA Executive have been in discussion about the potential for there to be a sponsorship director to look into sponsorship/donations for CUGA as a whole (i.e. not the National teams) to help to promote the sport and increase the number of players in Canada. CUGA is an amateur athletic association (non-for-profit organization) that can give tax receipt for sponsorships in certain circumstances, one being that the sponsorship is for the benefit of the sport as a whole. It was thought that perhaps this could be one of the roles of the Underwater Hockey Director. Anyone interested in working on sponsorship for CUGA is invited to contact the CUGA executive.

Treasurer (Margaret Francis)

Report highlights. See Appendix A for complete report.

- Transition to business banking accounts (1 signing authority)
- Jeff to review and sign off on CUGA financial accounts
- Motion in future suggested to have CUGA accounts reviewed by CUGA member who is not on executive
- Government requiring accounts to be sent in in Dec which makes it challenging as accounts are reviewed/approved at AGM typically in May/June. Requires some paperwork to be completed to inform government of CUGA AGM timing and ensure there are no issues raised.
- Paypal ability for membership fees is being explored.
- Review and approval of the accounts – moved by Nathan, second by Jeff; all approved

Secretary (Melanie Johnson):

- So far in 2013, we have 161 members; we have a new club (Quebec City) who is taking advantage of the CUGA club insurance policy (available to clubs where all players are CUGA members). Quebec City joins Vancouver and Victoria as clubs using the CUGA insurance. The CUGA insurance currently includes 2 million dollars of liability insurance.
- Starting in 2014, I will be obtaining club contact names when memberships are due to attempt to obtain more accurate numbers of UWH players in Canada. The CUGA Executive is aware that there are many more people playing UWH in Canada than there are CUGA members.
- A club member release letter for Nationals (based on motion approved at last year's AGM) has been added to the Nationals Tournament Hosting manual. This release form is to be completed by the home club contact for players attending Nationals who are playing on a team that is not their home club team
- We are attempting to keep an archive of media releases for UWH across the country with the intention to have this information added to the CUGA website

Chief Referee (Darryl Brambilla)

Over the past year I had the opportunity to attend numerous tournaments once again to further promote CUGA and refereeing to all in attendance both in Canada and the USA. I was also asked to be

the Chief Referee for the first America's Cup tournament that took place where we had referees from around the world in attendance. This also gave our up and coming referees a great opportunity to ref at a much higher level than normal and a taste of what they can expect at this year's world championships.

The tournaments I attended this past year as follows:

Canadian Nationals, Cornwall – May

US Nationals, Washington – June

America's Cup – August

Cornwall Tournament – September

Montreal Tournament– November

Quebec City Tournament– March

I was saddened to hear about the news that John McBride had passed away last year. John was instrumental in early years of starting up CUGA, was one of Canada's Level 3 referees for many years and attended numerous tournaments throughout Canada, USA, and the world championships as most recent as 2006. John will be sadly missed by the hockey community and many family and friends. A number of items have been received from John's family which the executive will be discussing further and next steps as to what to do with the items (there was suggestion of having an auction, also some of the Worlds 86 items to go back to Montreal 1986 team, etc)

We did not have many requests this year to run any Level 1 referee courses / clinics unfortunately. Personally I believe we need to continue to educate our hockey community members to make the game better overall and to help players better understand the game itself through these courses. I would encourage anyone who is interested in either a player rules clinic or a full referee course to contact me directly to make arrangements. On a side note we did certify some new referees through the hard work and dedication of certain individuals. These newly certified referees are as follows:

- Joseph Ravaohangy – Level 2
- Valerie Robert – Level 2
- Veronique Seguin – Level 3

Special congratulations to Veronique Seguin on obtaining her Level 3 referee status and a major accomplishment in the sport! She is the first Level 3 to be certified under my time as Chief Referee, and the first once certified in Canada since I obtained my certification back in 2002.

The current official UWH rule set is version 10.0 which will be used at Worlds 2013. There have been no changes since my last year's report.

Finally, a special thank you to Margaret Francis for her 23 years of volunteer service to CUGA. Margaret has continuously put in many, many hours and effort into keeping CUGA running and evolving over the many years and has held all positions on the executive during her time. Margaret was also the former Chief Referee in Canada and passed the torch on to myself back in 2007. While she will be sadly missed on the executive, Margaret still remains one of Canada's active Level 3 referees and player and we look forward to still seeing her around many more tournaments to come.

Thanks,
Darryl Brambilla
Chief Referee - Canada

John Harland (Past President) and Joseph Ravaohangy (Underwater Hockey Director) did not attend the AGM and did not submit reports.

b) Motions:

Motion 1:

Motion to modify the Nationals Hosting Document section titled "Scheduling". Proposed to change Preference 4 to allow all Pool and Group games to be a minimum of 10 minute halves, and final only games (1st 2nd / 3rd 4th) to be 15 minute halves. Reasoning is due to high costs of hosting Nationals. We went through a very lengthy exercise by forming a Nationals Hosting committee years ago to "improve" Nationals and make it the "prestigious tournament" to attend. However, we have not seen a significant increase in attendance and in fact in some cases a drop off in attendance especially when hosted in the West.

Motion proposed by Darryl Brambilla, seconded by Joseph Ravaohangy

Motion pour modifier la section du document sur l'Accueil des championnats nationaux intitulé « Horaire ». La proposition consiste à modifier la préférence 4 pour permettre à toutes les parties des divers bassins et groupes d'avoir un minimum de 10 minutes par demie, sauf les joutes finales (1^{er} vs 2^e et 3^e vs 4^e) qui seront de 15 minutes par demie. La justification de ce changement est en lien avec les coûts d'accueillir les championnats nationaux. Il y a eu un long processus par le biais du Comité sur l'accueil des championnats nationaux il y a des années pour « améliorer » les championnats nationaux et en faire un « tournoi prestigieux » auquel participer. Toutefois, il n'y a pas eu une augmentation

significative de participation, même que la participation a décliné dans certains cas, particulièrement lorsque l'événement a lieu dans l'Ouest.

Motion proposée par Darryl Brambilla. Seconded by Joseph Ravaohangy

- Discussion: making games longer to more mimic worlds isn't really realistic as at Worlds only typically 1-2 games per day where Nationals can be 5-6 games per day.
- **MOTION 1 PASSED** (all in favor)

Motion 2:

To modify the information about 'Referee Course for Canadian National Team Members' in the CUGA policy manual. Current policy: All players on Canadian National teams attending a World Championships must obtain their Level 1 referee certification prior to the competition. Modification suggested to make it acceptable to take the course OR obtain level 1 certification. This ensures everyone takes the course and therefore has reviewed the rules and does not require passing the course to fulfill this requirement. It also extends the requirement to any team for which the players participate as part of a Canadian team at an international competition.

Suggested modification: All players on Canadian National teams attending a World Championship or other international competition as part of a Canadian team must complete the Level 1 referee course and/or obtain Level 1 certification prior to the competition.

Motion proposed by Darryl Brambilla. Seconded by Melanie Johnson

Modification à l'information à propos du « cours d'arbitrage pour les membres d'une équipe nationale canadienne » dans le manuel des politiques de l'ACJS. Politique actuelle : tous les joueurs d'une équipe nationale canadienne participant aux championnats mondiaux doivent obtenir leur niveau 1 du processus de certification des arbitres avant la compétition. La modification suggérée est de rendre acceptable soit de suivre le cours, soit d'obtenir une certification de niveau 1. Ce changement permet de s'assurer que tous les joueurs suivent le cours et qu'ils ont conséquemment revu les règlements sans avoir à passer le cours pour rencontrer l'exigence. La modification étend l'exigence à toute équipe dont les joueurs représentent le Canada à une compétition internationale.

Modification suggérée :

Tous les joueurs d'une équipe nationale canadienne participant aux championnats mondiaux ou à une autre compétition internationale en tant qu'équipe du Canada doivent compléter le cours de niveau 1 ou obtenir le niveau 1 du processus de certification des arbitres avant la compétition.

- **MOTION 2 PASSED** (all in favor)

Motion 3

To update the CUGA policy manual based on motions approved at previous CUGA Annual General Meetings so that all the policies are included in 1 document. Please see attached CUGA policy manual with changes highlighted (Appendix B).

MOTION 3 PASSED (all in favor)

- c) Nationals 2014 – East location
 - There has been interest expressed by the Gatineau club; Darryl Brambilla will communicate with the Gatineau group and report back to Executive
 - Jeff Stanhope advised that if the Gatineau club is unable to host Nationals in 2014, he has volunteered Guelph as a back-up location.

6. Election of officers

President

Adam Jocksch – Darryl Brambilla re-nominated Adam Jocksch as president, seconded by Dominique Adams; Adam accepted the nomination. In the absence of other nominations, Adam Jocksch was acclaimed to the position of President for another 2-year term.

Treasurer

Margaret Francis declined renomination for the position of CUGA Treasurer position.

Melanie Johnson was nominated by Alita Krickan and declined the nomination.

No other nominees, therefore, there was a failure to get a candidate for Treasurer during the 2013 AGM. Margaret Francis agreed to stay on as interim Treasurer as the CUGA Executive looks into finding a candidate for the position of Treasurer candidate. (**Note that after the AGM, the CUGA executive appointed Heather Lindholm as Treasurer until the AGM 2014 when this can be officially voted on by the membership. The CUGA membership were notified about this change in June through the Canadian HockeyNet mailing list**).

Underwater Rugby Director

Gord Lemon declined renomination for the position of Underwater Rugby Director. Camilo Contreras had been nominated by Gord Lemon and seconded by Melanie Johnson over email prior to the meeting.

Camilo had also confirmed that he accepted the nomination. In the absence of other nominations, Camilo Contreras was acclaimed to the position of Underwater Rugby Director.

Question from the CUGA membership about applications for grants and whether this had been searched out. Nathan St Germaine (CUGA member from BC) will look into grants that CUGA may be eligible for.

7. Adjournment

It was moved to adjourn the meeting by Alita Krickan. The motion was seconded by Delaney Kitching. The motion was accepted and the meeting was adjourned: 8:10 pm.

Appendix A:

Treasurer's report (including account information)

2012 CUGA TREASURERS REPORT

2012 saw a slight increase in memberships and a slight increase in levy revenue - even with no Calgary tournament. We did pick up some small revenue from the JFK tournament held in 2011.

In June, I switched the accounts as per last AGM's directive to business accounts – this is reflected in the books for the end of June.

The change means a monthly fee of \$3.75 per account, but allows for cheques and deposits to be displayed online. I also changed the accounts to be online statements, making it easier for the treasurer to see the statements without having a main office. The only drawback is that with the way the accounts are, there is only 1 signing authority, this makes the yearly audit by someone outside of the executive extremely important. I strongly recommend that the accounts be reviewed by someone other than the treasurer on a regular basis.

After Nationals we should have enough funds to pay for the insurance which will be due at the end of May, however there is still an outstanding debt owed to me for the website, which needs to be cleared up.

I have been attempting to set us up for PayPal, but that is still a work in progress.

On a personal note this will be my last term on the CUGA executive. After 33 years in hockey and 23 of them on the executive in almost every position, I have found my personal life too busy to continue to volunteer.

This will create some complications for CUGA and I will stay on to assist the new treasurer to ensure the transition is smooth – I have estimated it may take a couple of months to transition everything over. The executive needs to find a new home for our office and that includes all the files and equipment that goes with it.

Thanks to everyone for the memories I have over the years. I hope to still be about possibly playing or refereeing in the future.

I wish everyone success in the future.

Margaret

CANADIAN UNDERWATER GAMES ASSOCIATION

2012 STATEMENT OF ACCOUNTS

MAIN ACCOUNT

INCOME		
INTEREST		\$1.21
LEVY		\$1,150.00
MEDAL INCOME		
MEMBERSHIP		\$2,740.00
MEMBERSHIPS/INS		\$1,500.00
INCOME TO BE TRANSFERRED		\$300.00
INCOME TOTAL		\$5,691.21
EXPENSES		
BANK CHARGES		\$48.29
CMAS DUES		\$516.13
GST		\$0.00
INSURANCE		\$3,975.00
MEDALS		
TRANSFER TO TEAM		\$300.00
EXPENSES TOTAL		\$4,839.42
PROFIT/LOSS		\$851.79

Liabilities

Medals (Quality trophies)	1200	est pending invoice
Margaret Francis paid in 2009	Website	500
Margaret Francis paid in 2012	Website	499.99 Unix
	Website	558 Pending refund.

Accounts Receivable

2012 NATS MEDALS (CORNWALL)	324 (est pending invoice)
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Account statement

As of Jan 1, 2012 our Bank Balance was	1899.44
2012 Income	5691.21
2012 Expenses	4839.42
As of Dec 31, 2012 our Bank Balance was	2751.23
Difference	0

CUGA MAIN ACCOUNT AUDITED BY: _____Jeff Stanhope (will be a signed form put on file)_____

DATE: _____May 2013_____

AUDIT CONSISTS OF EXAMINING BANK STATEMENTS AND RECEIPTS TO
TREASURER REPORT.

BY SIGNING THE ABOVE, IT IS DECLARED THAT THE ACCOUNTS BALANCE
AND ALL RECEIPTS AND INCOME APPEAR TO BE LEGITIMATE.

Appendix B:

CUGA Policy Manual

Initially compiled April 2008

Updated May 2013

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Introduction

This document is intended to capture the policies and standing rules of the Canadian Underwater Games Association that are not otherwise included in the constitution and bylaws of the Association.

As policies/standing rules are created and accepted by the membership, they will be added to this document.

Individually Documented Policies

The following policies are included in separate documents and are reviewed and/or updated individually as required.

Hosting a Tournament Manual

Requirements, guidelines and tips for hosting National Championship events

Team Account Policy

Requirements for management of team bank accounts (for national teams)

Team Selection Policy (English)

Requirements governing the appointing of athletes, coaches and other officials to national teams (in English)

Team Selection Policy (French)

Requirements governing the appointing of athletes, coaches and other officials to national teams (in French)

Tax Receipt Policy

Issuance of receipts for donations received

Official Protests

The tournament referee will act as judge in the case of a protest.

One representative per Association will act as jury in the case of a protest.

A written protest must be received by the tournament referee within 30 minutes of the conclusion of the game in dispute.

The protest must be accompanied by a \$25 fee.

The Jury must meet prior to any match whose outcome may be affected by the decision of the jury in regards to the protest.

The jury's decision is final.

(Item #17 from 1994 AGM) Rescinded as information unclear and likely 'Association' referring to provincial associations and not all provinces have a provincial association anymore.

Suggested new wording and increase in fee (\$100 is consistent with Worlds fees for protests):

Official Protests at Canadian Nationals/CUGA sanctioned tournaments

The Tournament Chief Referee will act as judge in the case of a protest.

A written protest must be received by the Tournament Chief Referee within 30 minutes of the conclusion of the game in dispute.

One representative per province in attendance at Nationals will act as the jury in case of a protest. The Tournament Chief Referee will coordinate the jury assembly process.

The written protest must be accompanied by a \$100 fee.

The jury must meet prior to any match whose outcome may be affected by the decision of the jury in regards to the protest.

The jury's decision is final.

CMAS Information Distribution

Any information not directly relevant to sport issues is to be sent to the Alberta Scuba Divers Association for distribution to any group submitting a request.

The CUGA President will ensure that all sporting information is catalogued and made available to the membership with a charge to cover administration and postage.

(Item #11c from 1997 AGM) Rescinded as processes have changed

Suggested new wording:

CMAS/International Event Information Distribution

Any information regarding CMAS/International Events will be announced to the membership through the Canadian Underwater Hockey E-mail Group (uwscanada@yahoo.com)

Participation in Zone Level Championships

Any participant in North American Regional/Zone/Continental events must be a member of the federation for which they are playing (e.g. CUGA or USOA). They must also be a resident/citizen of that country.

(Item #11j from 1997 AGM)

Referee Course for Canadian National Team Members

All players on Canadian National teams attending a World Championships must obtain their Level 1 referee certification prior to the competition.

(Motion 9 from 2008 AGM)

(NOTE: there is a motion at this current 2013 AGM regarding this policy, therefore this policy will be updated based on the results of the vote on the Motion on this policy **)**